

**ZANESVILLE BOARD OF EDUCATION
SPECIAL REGULAR MEETING**

January 11, 2022

Mrs. Clark called the meeting to order @ 6:30 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Also present were Dr. Baker, Superintendent and Mr. Young Treasurer.

#22-025 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Mr. Hickman seconded that the Board of Education approves the minutes of the Zanesville Board of Education Regular Meeting December 16, 2021.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#22-026 REPORT OF THE TREASURER

Mr. Hickman moved and Mrs. Lee seconded to approve the following recommendations:

December Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for December:

- General and Payroll

Monthly Financials – Zanesville Community High School

Approve the December 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

2022-2023 Alternative Tax Budget

Approve the Alternative Tax Budget as required by the Muskingum County Auditor's office for the period July 1, 2022-June 30, 2023.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#22-027 DONATIONS/GRANTS

Ms. Long moved and Mr. Baldwin seconded to accept the following donations/grant awards:

\$5,000 from the Muskingum County Prosecuting Attorney to be used for drug prevention and education programs at Zanesville High School.

\$5,000 from the Foundation for Appalachian Ohio to be used for American Civics Education Programs at Zanesville High School.

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\$9,031 from the Taylor McHenry Memorial Fund to be used for the Archery Program at Zanesville City Schools.

\$7,500 from the Taylor McHenry Memorial Fund to be used for the JROTC Rifle Range at Zanesville High School.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#22-028 RESIGNATION – CLASSIFIED

Mrs. Baldwin moved and Mrs. Clark seconded to approve the resignation of Brittany Dusenberry, Special Education Aide at Zane Grey Elementary, effective December 29, 2021. Reason for resignation is personal.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#22-029 EMPLOYMENT – CLASSIFIED

Mrs. Lee moved and Ms. Long seconded to approve the employment of Raymond Harris as a Bus Aide, effective date of employment is January 10, 2022. Salary will be Regular Aide, step 0 from the appropriate salary schedule pending certification and background check.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#22-030 EMPLOYEE TRANSFER – CLASSIFIED

Mr. Hickman moved and Mrs. Clark second to approve the transfer of Charles Hodge, Bus Driver, to reflect Van Driver, 8 hours/day, effective January 3, 2022 pending required certification and background check. Rate of pay to remain the same.

Approve the transfer of Tisha Lichtner, 3 hour Food Service, to reflect 7 hour Food Service, effective January 3, 2022 pending required certification and background check. Rate of pay to remain the same as Cafeteria II, Step 5 from the appropriate salary schedule.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#22-031 SALARY ADJUSTMENTS – CERTIFICATED

Mrs. Lee moved and Ms. Long seconded to approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

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Name		Name	
Wendy Curtis	MA+45	Maria Hoffer	MA+15
Amanda Farish	MA	Kelly Morrison	MA+30
Sarah Gantzer	MA	Whitney Newsom	MA
Gerald Hall	MA	Megan Witucky	MA+15

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#22-032 SUPPLEMENTAL CONTRACTS

Mr. Hickman moved and Mr. Baldwin seconded to approve the resignation of Carrie Bunting, Concessions, effective January 7, 2022. Reason for resignation is personal.

Approve the following supplemental contracts as listed, pending required certifications and background check for the 2021-2022 school year:

First Name	Last Name	Season	Sport	Position	Exp	Class
Zachary	Boring	Winter	Wrestling	Assistant Coach	0	VII

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#22-033 RESIGNATION DATE CORRECTION – CLASSIFIED

Mr. Baldwin moved and Mrs. Lee seconded to approve a correction to the resignation date of December 21, 2021 of Karl K. Border, Bus Aide, to reflect December 3, 2021. Reason for resignation is personal.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#22-034 VOLUNTEERS

Mr. Hickman moved and Mrs. Clark seconded to approve the following list of volunteers as listed for the Zanesville City Schools for the 2021-2022 school year pending appropriate backgrounds checks:

Name	Building	Type
Dixie Lacey	JME	Grandparent
Belinda Green	ZGI	Community
Keith Green	ZGI	Community

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

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#22-035 EMPLOYMENT – SUBSTITUTES / HOME INSTRUCTORS

Mr. Hickman moved and Mrs. Clark seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2021-2022 school year:

Substitute Teachers	
Christine Doty	Skylar Neer

Substitute Bus Aide
Tisha Lichtner

Approve the following home instructor as listed, as and when needed, pending appropriate certification and background checks for the 2021-2022 school year:

Home Instructor
Debbie Gingerich

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#22-036 FMLA LEAVE OF ABSENCE

Mrs. Lee moved and Ms. Long seconded to approve a leave of absence for Samantha Newton, Teacher at National Road Elementary, effective December 7, 2021 to December 6, 2022.

Approve a leave of absence for Jude Swingle, Custodian at National Road Elementary, effective December 23, 2021 to January 9, 2022.

Approve a leave of absence for Allison Burkhart, Teacher at Zanesville High School, effective November 23, 2021 to February 15, 2022.

Approve a leave of absence for Christine Wisecarver, Custodian at Zanesville High School, effective December 16, 2021 to December 15, 2022.

Approve a leave of absence for Tricia Burnett, Teacher at Zane Grey Intermediate, effective January 20, 2022 to April 20, 2022.

Approve a leave of absence for Margret Lee, EMIS Coordinator/Powerschool, effective December 21, 2021 to February 1, 2022.

Approve a leave of absence for Darlene Baker, Secretary at Zanesville, High School, effective December 15, 2021 to March 15, 2022.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

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#22-037 SALARY ADJUSTMENT – CLASSIFIED

Mr. Hickman moved and Mrs. Clark seconded to approve Stacey Ransom, 3-hour Food Service, to be paid at the Regular Aide Classification, Step 0, for the period of January 3, 2022 to January 7, 2022 as a Van Aide. Adjustment due to initial Bid win of Van Aide position and voluntary return to original Food Service position within eight-day probationary period.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#22-038 MOU – ZANE STATE COLLEGE AND DATA SHARING AGREEMENT – COLLEGE CREDIT PLUS

Mrs. Lee moved and Mr. Hickman seconded to approve the attached 2022-2023 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#22-039 MEMORANDUM OF UNDERSTANDING WITH THE CORPORATION FOR OHIO APPALACHIAN DEVELOPMENT (COAD) FOSTER GRANDPARENT PROGRAM/SENIOR COMPANION PROGRAM

Mr. Baldwin moved and Ms. Long seconded to approve the January 1, 2022 through December 31, 2024 Memorandum of Understanding (MOU) between Zanesville City Schools and the Corporation for Ohio Appalachian Development Foster Grandparent Program/Senior Companion Program (COAD FGP/SCP).

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#22-040 ORGANIZATIONAL CHART

Mr. Baldwin moved and Mr. Hickman seconded to approve the attached updated Zanesville School District Organizational Chart.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

#22-041 YOUTH VILLAGES CONTRACT

Mr. Baldwin moved and Mrs. Lee seconded to approve the attached contract with Youth Villages of Memphis, TN to provide education for a student at the cost of one hundred and sixty-nine dollars and twenty-seven cents per day. This contract would start on 11/10/2021, while said student is placed with Youth Villages, not to exceed 200 days for the FY22 school year.

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Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

#22-042 A RESOLUTION DECLARING THAT AN URGENT NECESSITY EXISTS FOR HVAC REPLACEMENT AT THE ADMINISTRATION BUILDING

Mr. Hickman moved and Mrs. Clark seconded to approve the attached resolution declaring that an urgent necessity exists for HVAC replacements at the administration building. Some existing units are not working and parts are not available for repairs. Ables, Inc. is the lowest price per unit from quotes obtained from various vendors.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#22-043 JOHN D. SULSBERGER – MEMORIAL STADIUM FIELD TURF REPAIR

Mr. Hickman moved and Ms. Long seconded to approve an agreement with The Motz Group to repair the turf drainage issue in John D. Sulsberger Memorial Stadium. The scope of work includes treating and replacing the base as necessary to correct all drainage issues. There is no cost for the repair as the project is still under warranty.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#22-044 ITEMS FOR CONSIDERATION

Mr. Baldwin moved and Mr. Hickman seconded to review the following:

Items for Consideration:

Policy 5722	School-Sponsored Publications and Productions
Policy 7300	Disposition of Real Property/Personal Property
Policy 8740	Bonding

Policy items for Adoption:

Policy 5630.01	Positive Behavior Intervention and Support and Limited Use of Restraint and Seclusion
Policy 8651	Non-Routine Use of School Buses

Those voting aye: Ms. Long, Mr. Hickman, Mrs. Lee, Mrs. Clark, Mr. Baldwin. President declared motion carried.

#22-045 EXECUTIVE SESSION

Mrs. Lee moved and Ms. Long seconded to go into executive session at 7:22 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

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WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X specialized details of security arrangements

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#22-046 RETURN FROM EXECUTIVE SESSION

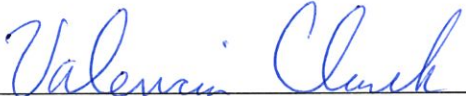
Mr. Baldwin moved and Mr. Hickman seconded to return from executive session at 8:20 p.m.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#22-047 MEETING ADJOURNMENT

Mrs. Lee moved and Ms. Long seconded, that the Zanesville City Schools Board of Education meeting is adjourned at 8:22 p.m.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.



President



Treasurer

